

REAGAN COUNTY ISD FOOD SERVICES

Food Service Director: Joyce Wilde
Food Service Secretary: April Martinez
Food Service Office hours M-F 8:00 A.M. - 12:00 P.M., 1:00 P.M. - 4:00 P.M
Cafeteria hours are M-F 6:45 A.M. until 2:30 P.M.
Office: 325-884-3705 x 469

SCHOOL MENUS

To access menus follow this link: <http://www.reagancountyisd.net> and click on Lunch Menus under the Quicklinks

SCHOOL MEAL PRICES

Breakfast -	Free for all Students
Elementary Student Lunch –	Full pay \$2.35 Reduced \$0.40
Middle & High School Student Lunch -	Full pay \$2.75 Reduced \$0.40

Staff Breakfast \$2.25; Staff Lunch \$3.75
Visitor Breakfast \$2.25; Visitor Lunch \$3.75

SPECIAL DIETARY NEEDS

Parents who have Students with Special Dietary Needs should contact the Food Service Director to obtain a Physician’s Form if meal modifications or substitutions are needed. Reagan County ISD will strive to meet the needs of all children within our district. The food service department will contact all parents who indicated special needs during the registration process.

CHARGE POLICY: Reagan County ISD encourages families to keep a positive pay balance in their family cafeteria account for students to purchase school meals. Negative Balance notices will be sent out at least once a week for all campuses. School Messenger, which will send you a text message indicating if you child's balance is low or negative may also be used during the school year.

REAGAN COUNTY ISD CAFETERIA BOARD APPROVED CHARGE POLICY

If a student or student’s family account does not have money for lunch, or if their account is \$0, the student family account will be allowed to charge up to \$50.00. They may not charge anything extra (water bottle, ice cream, etc.) to their account. After a student’s family account reaches \$-50.00, an alternate meal will be served to all student’s under that family.

Before an alternative meal is served, parents will be notified by a note sent through the mail, e-mail or sent home with the student or a phone call.

They will be informed of the negative balance, our school charge policy, and the alternate meal that will be served. An alternate meal consists of milk, fruit, and peanut butter sandwich or cheese and crackers.

It is the responsibility of the parent to monitor and maintain the student's lunch account. Skyward Family Access is available to parents and can be utilized to make payments on-line. Payments can also be made at any campus cafeteria during school hours.

FREE AND REDUCED APPLICATIONS:

Free and Reduced Lunch Applications can be filled out online through your Skyward Family Access account <https://skyward10.iscorp.com/scripts/wsisa.dll/WService=wsedureagantx/seplog01.w> or printable forms are available at the Food Service Office located at the High School campus. Printable applications are available at http://www.reagancountyisd.net/users/0001/docs/FandR_app.pdf Reagan County ISD will work diligently to process your application as quickly as possible. Parents and Guardians are responsible for any charges that occur during the application review process regardless of eligibility status (Foster, SNAP, TANF or Income). For immediate processing, the Food Service Department recommends that Parents fill out an online application in Skyward's Family Access. Paper applications are available upon request from the Food Service Office located at 1111 12th Street, 325-884-3705 x 469.

For more information on the 10 day processing policy or to obtain a free and reduced application please visit www.squaremeals.org or read below:

According to the Texas Department of Agriculture (TDA) Administrators' Reference Manual (ARM) Section 4.17 "Applications should be reviewed and an eligibility determination made within 10 operating days of receipt of the application. For new participants who do not have previously approved applications on file from the previous year, applications should be processed immediately whenever possible."

PAYMENT OPTIONS: A reminder for all parents to please fill out the online free and reduced applications through your Skyward Family Access account as soon as possible. You have 3 ways to pay for lunch:

1. You may make an online payment! See below for more information!
2. Send payment with your child. Reagan County ISD does not take responsibility for lost payments, so please try not to send cash with your child(ren). Use a sealed envelope with the student's full name and their teacher's name on the envelope. We encourage all cash and check transactions to be taken care of before school begins.
3. You may bring payment to any district cafeteria, no matter which school your child(ren) attend.

To make an online payment:

1. Go to <https://rcisd.revtrak.net/tek9.asp>
2. Select Parents/Students – Go down to Skyward Family Access – Select Skyward Family Access
3. Log in with Username and Password
4. On the left side of the screen, select Food Service.
5. From this screen you select the Make Online Payment button
6. Type in the amount of the payment you want to make. i.e. \$100.00, then select Pay with RevTrak.
7. Select Go to Checkout. Please note that you will be charged a \$3.50 fee. (i.e. your credit card charge would be \$103.50 if you made a \$100.00 payment)

8. Enter your email address. Select returning customer and then sign in to server.
 - a. If you are a new customer, leave the new customer button selected and “sign in to server”. You will be taken to set up an account through RevTrak. Fill out the appropriate information and continue.
9. You will see the total amount your credit card will be billed. (i.e. \$100 + 2.50 = 102.50.) Enter billing information, then “Verify my info.”
10. Complete the transaction and print a receipt for your records. Your Done!

LOCAL WELLNESS POLICY

Reagan County ISD has developed nutritional guidelines that advance student health and reduce childhood obesity and RCISD promotes the general wellness of all students through nutrition, nutrition education, physical activity, and other school based activities. To view RCISD’s Local Wellness Policy, <http://www.reagancountyisd.net/users/0001/docs/Local%20Wellness%20Policy%202016%20Update%20pending.pdf>

RCISD’s SHAC Committee (School Health Advisory Committee) meets 4 times a year. If you are interested in being a member or for more information, please contact Debbie Goff, school nurse, at the Elementary campus, 325-884-3705 x 560.

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